

CHRISTMAS IN QUEENSFERRY

Minutes of Meeting held on Tuesday 3 November 2009 At 6.30pm in the Rosebery Hall

Present: David Steel, Norman Work, Keith Giblett, Graham Holmes, Fiona Christie, Betty Hardie, Rena Johnston, Alan Potters, Ian Harrower, Paul Gray, Janis Maclean.

1. Chairman's Welcome

Keith thanked everyone for coming along and introduced Paul, Chairperson of Rosebery Hall & Community Centre Management Committee.

2. Apologies

Apologies were received from Sian Brady, Cora Donaldson and Charles Blackwell.

3. Minutes of Meetings – Approval & Matters Arising

Minutes of meeting held on 20 October were proposed by Rena and seconded by David.

Keith reported that the meeting regarding the TTRO has been scheduled by CEC for 11 November at 2pm in Edinburgh. Keith and Norman to attend. David, Graham and Ian had offered to attend should the meeting have been arranged for Queensferry, but due to work commitments they are unable to attend the meeting in Edinburgh.

Committee members disappointed meeting could not be scheduled for Queensferry due to the urgency of the matter.

Graham has arranged for two stewards for the event.

Quiz night went well - £325 raised.

Ferrymuir roundabout – awaiting costs from Lighting and Highways for providing power. When this is done Evans will be informed.

Minutes of meeting held on 27 October were proposed by Ian and seconded by Alan. Leaflet drop – with slight changes – has been delivered by Scouts throughout the town. Norman reported that he had received a call asking if leaflet was a hoax; he explained to the caller that it was not and has contacted the Journal & Gazette about the matter. Also, someone had been into the Clydesdale Bank to make a donation and the Bank staff were not aware of any donation scheme. Keith stated that as far as he knew Charles had been in contact with the Bank, however Keith said he is willing to follow this up.

Keith reported that the Forth Road Bridge has given a donation of £500 and they have stated that they have asked Spencers if they would give a donation also.

Ian reported that Balfour Beatty have been in touch asking for an address to send a cheque. John Sinclair has offered to donate in kind, i.e. hamper/goodies.

Keith has spoken to Niche Gallery – they are sympathetic to the Committee’s fundraising efforts but have not yet donated.

Peter at Orocco Pier has stated they will pay and arrange for firework display.

Re Peter’s proposal to project Christmas scenes/advertising onto wall of Rosebery Hall – Paul says this would require an advertising licence. Norman offered to look into this.

Keith stated that the Housing Project at Echline – Places for People – is interested in advertising through this scheme.

Keith to go back to the Cycle shop and Paul at the Boathouse is interested in helping. Maisies and Jean Winning willing to help re the lighting (Christmas trees in brackets). Awaiting reply from Queensferry Metals re costs of brackets.

Paul reported that the brackets for outside the Rosebery Hall – costing £75 for the pair – had been ordered three weeks ago.

Neilson offering support re supplying electricity on the evening of the event.

Keith offered to go back and see the owner at Bella Vista.

Ferrie Scarie – an approach to be made to Jenny at the Seakist to ask if the group would be interested in attending the event.

Paul offered any assistance the Management Committee could give, prior to the light switch on.

4. Financial Report, Budget, Fundraising Events & Activities

Income		Expenses	
C/f	£3250	Insurance F.Fair Com	£ 350
Fundraising to date	£ 325	Piano hire	£ 200
NP Grant	£2000	Street Acts	£ 0
Private donations	£ 400	Stage	£ 350
Business donations	£1100	Red Cross	£ 100
		Programme	£ 300
		TTRO	£1700
		Christmas lights	<u>£6308</u>
	<u>£7075</u>		£9308

Forecast	
Small business	£ 400
Fundraising	£ 750
Business donations	<u>£1500</u>
Total	£2650

Funding gap £2433

Quiz night on 16 October raised £325. Concert on 13 November at Masonic and Race Night at the Bowling Club on 29 November

5. Lighting Scheme

Delivery of lights from Blachere awaited.

6. Event Programme

Ian to contact Ferry Finches re their part in the programme.

Rotary Club are arranging for Santa Sleigh parade – from Scotmid – and Santa's grotto.

David organising RNLI fundraising stall – which is covered by RNLI occasional licence – outside Neilson's.

Discussion followed on what other entertainment / stalls would be in the street. As per previous minutes, it was agreed there would be no street entertainment/stalls as this would mean applying for entertainment and market licences. Comments were made on the cost of the piano hire for the Friday evening concert in the Priory Church. Keith stressed that local traders are encouraged to "open their doors" that evening. It was agreed that orders be placed for Santa hats and glowsticks (numbers as per last year). Q.B.A. had previously stated they would be willing to pay for these – Fiona to follow this up.

It was suggested that an approach be made to Jenny at the Seakist to sell glowsticks/bracelets (as a fundraising effort) from her shop. Paul agreed to do this. Paul asked if anyone had considered hiring fancy dress costumes for three/four people (perhaps asking the High School pupils to do this) and handing out sweets to the children.

7. Publicity and Web Site

Programme leaflet – different strategy for publicity – drop off at key places, i.e. schools, shops, doctors surgery and library. Info to go to Journal & Gazette. Leaflet should give short summary, advertising and thanks to key sponsors. Info also to go on the web site. Keith has info on printer for this and will pass to Ian. Fiona asked for a list of sponsors.

8. Any other business

Norman stressed that the programme for 3.12. needs more flexibility.

Alan looking for venue to stage jumble sale for band funds- had thought of running it after light switch on but Committee felt it should run another day.

Suggestions that raffle could be organised – draw would take place on the evening of the switch on. Raffle ticket info to be passed to Graham.

Keith stated that Maisies would be willing to support Santa photo sessions at the weekends as a future fundraiser.

9. Date and time of next meeting

Tuesday 10 November 2009 at 6.30pm in Rosebery Hall

