

CHRISTMAS IN QUEENSFERRY

Minutes of Meeting held on Wednesday 28 April 2010 At 6.30pm in Rosebery Hall

Present: Diane Brown, Graham Holmes, Keith Giblett, Charles Blackwell, Ian Harrower, Peter Sullivan, Alicia Stephens

In attendance: Paul Gray and Janis Maclean

1. Chairman's welcome & introductions

Keith welcomed the new committee.

2. Apologies

Apologies received from Fiona Christie, Robert Farrelly, David Steel, Cora Donaldson, Betty Hardie, Norman Work, Lewis Eason and Paul Suddon

3. Minutes of last meeting held on 2 March 2010

Matters arising from Minutes of Last Meeting:

Eternity Concert – cannot support this event financially, but willing to offer help in kind.

4. Treasurer's Report & Plans for Audit

Charles stated that bank balance remains the same – carrying forward £16,000 – Cheque has gone to Council for £14,000, but not yet cleared through the bank. Graham asked if cheque has been sent to Ferry Fair – Charles stated cheque has been signed and will be forwarded to F.Fair shortly.

5. Blachere proposals & quote for lamppost decorations

Blachere have quoted a price of £71 plus VAT to powder treat the aluminium frames on the lamppost decorations. This would make decorations more effective. All agreed this was acceptable. One more lamp post decoration to be purchased for this year's event.

6. Date for 2010 Event

Thursday 2 December 2010. Keith to contact CEC to pass on this info.

7. Potential Funding Streams

Five potential funding streams were identified:

Cash Back for Communities

Tesco

BAA

BP

Awards for All

Finance Sub Group: Diane, Charles and Ian offered their assistance.
Paul offered to run off copies of applications forms for the next meeting.

8. Plans for Fundraising events, event and provisional dates

It was agreed that four fundraising events take place over August, September, October and November.

Paul stated that the Management Committee of Rosebery Hall have identified two dates for Fundraising:

19 June – Beatles Tribute Evening – fundraising event for Ferry Fair

14 August – Ferry Fair Night – fundraising event for Christmas in Queensferry

Suggestions that raffle should be organised earlier than last year.

Alicia and Peter suggested that a ceilidh for senior pupils and another event for S4 & 5 could be organised at the High School. They will liaise with QHS Head Teacher on these two events.

Bellstane & Boathouse Steps Project:

Keith and Graham to set date with Alicia, Peter, Paul and Lewis to look at these areas.

9. Plan for Phase 2 of High Street Christmas Decorations in 2010

It was agreed that Blachere be asked for further packs that will be given out to Primary Schools for a Christmas design competition.

Diane offered to liaise with Head Teachers of the Primary Schools regarding this.

Keith to contact Natalie Hoy regarding lighting around Burgh Chambers

10. Programme Ideas

Suggestion that street lighting be switched off for countdown to switching on Christmas lights for maximum effect. (Lighting in main area would be from stage area and shops lights).

Feedback from public that community involvement in the Thursday evening event was well received and Committee are keen that this should follow on this year.

Ian to liase with Church re possible nativity scene.
RH Management Committee are looking into putting on pantos in the week running up to the Thursday evening event.

11. A.O.C.B.

General feedback that the Santa Sleigh parade along the High Street was very successful – sleigh went at its own pace and children accompanied by their parents walked behind the sleigh.

12. Date of Next Meeting

Tuesday 11 May at 6.30pm at Rosebery Hall